**1/ GENERAL INFORMATION**

**Time:** 16/9/2021 from 21:00 -> 22:30

**Purpose:** Review task 1 of previous week, provide overview of system, assign task 2.

**Meeting Leader:** Nguyễn Hoàng Lâm

**Prepared by:** Đạt

**Attendance:**

|  |  |
| --- | --- |
| Name | ID |
| Lý Thanh Bách | 1910038 |
| Nguyễn Hoàng Lâm | 1910298 |
| Nguyễn Thành Đạt | 1910113 |
| Tô Hòa | 1910198 |
| Trương Vĩnh Phước | 1910473 |
| Ngô Lê Quốc Dũng | 1910101 |

**2. MEETING NOTES, DECISIONS, ISSUES**

Review report of task 1, complete and submit.

Overview of system, presented by Đạt.

Assign task 2 for next week

**3. ACTION ITEMS**

|  |  |  |
| --- | --- | --- |
| Member | Task | Due date |
| Lâm | Complete report then submit before deadline | 22/9/2021 |
| Others | Every member do task 2.2 for his respective feature at task 1.3. |